



## TRANSFER BOOKING FORM

[bookings@nexustours.com](mailto:bookings@nexustours.com) / [lastminute@nexustours.com](mailto:lastminute@nexustours.com)

(minimum advance notice for transfer bookings is 24 hours)

Please complete this form and email to the above email addresses at Nexus Tours.  
Once confirmed they will advise you of payment procedure and link for payment

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**YOUR EMPLOYER (TRAVEL AGENT/TOUR OPERATOR/AIRLINE):**

(Your I.D. will be required for presentation to Nexus Tours on arrival)

**STAFF TRAVEL VOYAGE (STV) HOTEL BOOKED:**

**YOUR STV BOOKING REFERENCE:**

**LEAD PASSENGER NAME (Staff member with ID):**

**NUMBER OF ADULTS:**

**NUMBER OF CHILDREN:**

**AGE OF CHILDREN:**

**OTHER PASSENGER NAMES:**

**TRANSFER TYPE:**

**1. AIRPORT to HOTEL or HOTEL to AIRPORT TRANSFERS**

Request Regular, Private or Deluxe:

**ONE WAY OR RETURN?:**

**DESTINATION (city/country):**

**HOTEL NAME:**

**DATE IN:**

**FLIGHT NUMBER:**

**AIRLINE:**

**AIRPORT:**

**DATE OUT:**

**FLIGHT NUMBER:**

**AIRLINE:**

**AIRPORT:**

## 2. HOTEL TO HOTEL TRANSFERS

(Choose this option if you are staying at 2 or more hotels and would like a transfer between the hotels)

From hotel (name):

To hotel (name):

Date:

From hotel (name):

To hotel (name):

Date:

ANY COMMENTS OR QUESTIONS/SPECIAL REQUESTS:

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